



# Kentucky Heritage Hemp Company

## Lab/Quality Technician

### POSITION SUMMARY

The lab/quality technician supports the extraction and processing activities at Kentucky Heritage Hemp's headquarters location in Deatsville, Kentucky. With a specific focus on compliance and quality, this individual follows written Standard Operating Procedures (SOPs) in performing an array of duties. The position reports to the Chief Science Officer.

### KEY RESPONSIBILITIES:

#### Compliance and Quality -

- Maintain sanitation and production records within the extraction and post-processing functions
- Review and approve batch production records
- Assure monthly calibrations of equipment, including thermometer verifications, are done properly and recorded
- Perform weekly environmental monitoring swabbing

#### Technician -

- Load and unload extraction equipment
- Operate extractors when instructed and as needed
- Monitor and clean the extractors' filtration systems
- Operate solvent stripping machines
- Track, trace and document extraction and processing batches; input data into inventory tracking system
- Assist with the cleaning and maintenance of extraction and processing equipment

### QUALIFICATIONS

- Science related degree (chemistry, biology, agriculture, etc.) preferred
- Interest in cannabis
- Working knowledge of computers and business software such as Excel and Microsoft Office
- Detail oriented and disciplined in strictly following SOPs
- Ability to multi-task
- Self-starter
- Able to work in a collaborative manner with team members

### PHYSICAL REQUIREMENTS

- Plant environment – Cloaking/PPE requirements in varying work areas.
- Regularly lift and/or move up to 10lbs., frequently lift and /or move 25 lbs., and occasionally team-lift and/or move 50 lbs.

- Occasional to frequent grip/push/pull. Use of hand tools and power tools on occasion above shoulder height.
- Occasional to frequent stand/walk/bend/kneel. Occasional to frequent climbing steps and ladders as well as sitting.

*Kentucky Heritage Hemp is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, or protected veteran status and will not be discriminated against on the basis of disability.*

## **ABOUT KENTUCKY HERITAGE HEMP**

Kentucky Heritage Hemp is a leading provider of high quality 100% organic hemp products. We extract CBD oil from hemp and create other boutique hemp extracts as well.

Our core values are very important to us:

- Quality (the purity and 100% organic nature of our oil, hygienic and high standards throughout)
- Integrity (our people are honest, trustworthy, and straightforward)
- Environmentalism (we follow ecological practices to save the earth)
- Resourcefulness (we reward self-motivation, tenacity, and an enterprising approach to problem-solving)
- Innovation (creativity, open-minded, willing to change)
- Results (last but not least - get the job done and do it right the first time; delighted customers)

Our headquarters and extraction operation are located in Cox's Creek, Kentucky, which is in Nelson County, about 5 miles north of Bardstown. For more information, visit [www.kyheritagehemp.com](http://www.kyheritagehemp.com).

**To request our Application and apply for this position, please email [Careers@kyheritagehemp.com](mailto:Careers@kyheritagehemp.com)**