

PETERSON FARMS

Harrodsburg Drying/Process Center

JOB TITLE Drying Plant Manager

REPORTS TO: Vice President

POSITION SUMMARY

The Drying Plant Manager for our Batch Cycle is a hands-on individual capable of multi-tasking in a fast-paced environment. This position is a 3 month Assignment at our Harrodsburg, KY facility engaged in processing raw hemp for our partner oil extraction company. In this role, the manager sets a model for safety and productivity, operating within a limited harvest-time window (Generally early Sept through late November). This role includes direct supervision of several key positions within the facility and is responsible for the overall operation of the plant. He/she assures proper scheduling, workplace conditions, mechanical and plant readiness, smooth communications with other units and builds a culture of safety and quality compliance.

KEY RESPONSIBILITIES

- The drying plant manager is responsible for the daily operations of the Batch Cycle facility to assure needed levels of production based upon crop harvesting schedules.
- Makes Safety a priority in the operation
- The manager assures work is done in a quality and safe manner, in an environmentally responsible facility.
- Assures plant processes (Standard Operating Procedures) are well defined and that unit leaders communicate with and train staff to those processes and expectations, and their roles.
- Applies an understanding of basic mechanical functions all of the plant equipment and can find solutions to keep machinery in operation.
- Uses analytical skills to monitor plant data and make needed adjustments to assure quality production. This involves working closely the Quality Control Agent and Packout manager on front and back end processes.
- Communicates clearly with leaders and all plant employees on needed workplace issues.
- Embraces Certified Organic and Certified GMP standards and creates a culture driving those certifications throughout the plant and its employees.
- Provides flexibility in plant operation schedules to meet harvest time demands. This includes all staff scheduling and making necessary back-up provisions.
- Understands and respects the role of the Quality Control Officer.

KEY SKILLS REQUIRED

- **Mechanical ability** - Familiarity with production equipment and basic mechanics. Does not have to be detailed specialist, but can understand machinery problems, work with maintenance and others to resolve problems.
- **Hands-on approach.** -Walks the plant, talks with production crew, gains knowledge of all steps in the operation.
- **Flexibility** - Can adapt and respond to changing conditions, resolve workforce and equipment outages, or manage weather related disruptions.
- **Communication & Listening skills** - Works well with other leaders and keeps staff informed of operations, performance levels and any needed changes. Keeps eyes and ears open to identify problems in advance.
- **Technical** - Computer skills with the ability to collect and apply data to achieve desired production results.
- **Resourcefulness** – Skilled in obtaining feedback from all staff, creating a team environment and removing barriers to production.
- **Safety minded** - Previous exposure, training and experience in plant safety.

QUALIFICATIONS

- 3-years of experience as manager in a production environment.
- Or related experience in a farm/processing environment (i.e. tobacco drying)
- Must be computer skilled (Microsoft Office platforms, including Word, Excel, others.)
- Must have general working knowledge of machinery and equipment.

COMPANY CULTURE

Peterson Farm team members are:

- Honest, dedicated and hardworking.
- Respectful and compassionate to the needs of others
- Thirsty for *knowledge* and self-improvement,
- Passionate for what we do, and enjoy our work
- Involved in fostering a Team Environment that promotes achievement and excellence.
- Focused on a Safe Workplace at all times.
- Practice responsible stewardship and conservation that result in long-term productivity and value creation.

PHYSICAL REQUIREMENTS FOR THE POSITION

Requires physical stamina to be walking the facility and may infrequently require ability to lift light loads (under 50 lbs.).